

MEETING:	Penistone Area Council
DATE:	Thursday, 6 April 2017
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 9th February, 2017 (PAC.06.04.2017/2) (*Pages 3 - 6*)
- 3 Minutes from Penistone East and West Ward Alliance held on 9th February, 1st March, and 23rd March 2017 (PAC.06.04.2017/3) (*Pages 7 - 16*)

Performance

- 4 Report on the Use of Ward Alliance Funds (PAC.06.04.2017/4) (*Pages 17 - 22*)
- 5 Performance Report (PAC.06.04.2017/5) (*Pages 23 - 44*)

Items for decision

- 6 Procurement and Financial Update (PAC.06.04.2017/6) (*Pages 45 - 48*)

Items for discussion

- 7 Tour De Yorkshire (PAC.06.04.2017/7)
- 8 Update on the Principal Towns Programme (PAC.06.04.2017/8)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner, Unsworth and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer
Lisa Lyon, Area Council Manager
Phil Hollingsworth, Head of Service Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on 01226 773147 or email governance@barnsley.gov.uk

Wednesday, 29 March 2017

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MEETING:	Penistone Area Council
DATE:	Thursday, 9 February 2017
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner, Unsworth and Wilson.

35 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

36 Minutes of the Penistone Area Council meeting held on 8th December, 2016 (PAC.09.02.2017/2)

The Area Council received the minutes of the previous meeting held on 8th December, 2016.

Members noted that the report requested to provide details on each of the Ward Alliance Fund projects had been started, but work was still ongoing. It was suggested that this be considered at the next meeting of the Area Council.

RESOLVED that the minutes of the Penistone Area Council meeting held on 8th December, 2016 be approved as a true and correct record.

37 Minutes from the Penistone East and West Ward Alliance meetings held on 17th November, 2016 and 12th January, 2017 (PAC.09.02.2017/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 17th November, 2016 and 12th January, 2017.

It was noted that the installation of the Wifi in the Market Barn was still ongoing.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 17th November, 2016 and 12th January, 2017 be received.

38 Report on the Use of Ward Alliance Funds (PAC.09.02.2017/4)

The Area Council Manager introduced the item. Members noted that, from a fund of £51,000 for 2016/17, a total of £7,787.06 remained.

The meeting was made aware of applications due to be considered by the Ward Alliance meeting in February. In addition a number of applications were also in development, linked to Yorkshire Le Tour. If these were approved, the amount of finance expected to remain at the end of the financial year was approximately £2,000.

RESOLVED that the report be noted.

39 Performance Report (PAC.09.02.2017/5)

The item was introduced by the Area Council Manager. Members were made aware that there had only been minor updates to the previously submitted report, as no monitoring had yet taken place for the current quarter.

With regards to the Clean and Tidy Team, it was noted that one operative had left the team in November. However, some of the capacity of the team had been restored though the engagement of an agency worker. This had left an amount of underspend within the contract.

Members noted that the apprentices employed through the contract had completed their training in health and safety and to use chainsaws. Attention was drawn to the case studies supplied, which Members thought impressive.

With regards to the contract with DIAL to provide the Penistone Advice Drop-In service, Members commented on the high figures for the return on investment. It was suggested that a breakdown of these figures be sought from DIAL in order to explain why the figures were so high.

Feedback was provided on the Young People into Radio project, noting that Radio Sheffield was now engaged, and willing to provide further experience to students. Penistone Grammar School was also engaged with the station as part of its enrichment activities. It was noted that the community radio licence would next be reviewed in 2019, but the station was considering the situation post this date very carefully.

It was acknowledged that future reports would include further information on the performance of initiatives funded through the Working Together Fund.

RESOLVED that the report be received.

40 Clean and Tidy Team (PAC.09.02.2017/6)

The Area Council Manager introduced the item, noting that a draft specification for a revised Clean and Tidy Team was being developed and would be circulated to Members for comment.

A business case had been developed for the new service, and the Area Council Manager drew attention to the changes from the current service. These included, amongst other things, an increased emphasis on sharing skills with community groups; being more proactive in areas where fly tipping and dog fouling was prevalent; and a greater focus on educational engagement with young people. Members were supportive and were happy to endorse proposals.

With regards to the existing Clean and Tidy Team contract, Members were reminded that the contract was likely to be underspent. It was therefore suggested that, if possible, this be used to extend the contract.

RESOLVED:-

(i) That the update on the clean and tidy commission, be noted;

- (ii) That up to £100,000 per annum be approved for a Clean and Tidy Team, initially for a year with an option to extend for a further year;
- (iii) That approval be given for the Executive Director, Communities, following consultation with the Chair of the Area Council and the Area Council Manager, to approve all necessary documentation in order to ensure timely procurement;
- (iv) That approval be given to utilise any underspend of the current Clean and Tidy Contract to briefly extend the service.

41 Principal Towns Investment Programme (PAC.09.02.2017/7)

The Area Council Manager introduced the item, and gave a presentation on the programme. The £5million investment programme was intended to ensure the regeneration taking place in Barnsley Town Centre was also experienced in other centres around the borough.

Members heard how the programme would be looking to invest in 8 Principal Towns and 11 Local Centres, with projects being in excess of £100,000 in Principal Towns and over £50,000 in Local Centres. Examples of the types of investment that could be made were given.

The meeting noted that two Project Managers would be employed to assist in delivering the programme, and these would be working with the Ward Alliance, Area Teams and other stakeholders to develop schemes, including business cases for investment.

Members noted that a project board would be established and would meet three times a year to assess business cases against set criteria.

Members discussed a number of proposals in development, emanating from both the Tourism Forum and the Neighbourhood Development Plan. It was suggested that proposals in the area focus on Penistone Town Centre, which would include gateways, signage, traffic flows and parking for cars and coaches. It was noted that the board would be looking for match funding, from either the private or voluntary sector.

RESOLVED that the report be noted, and that Members engage in stakeholder events to develop proposals.

42 Tour de Yorkshire (PAC.09.02.2017/8)

Councillor Hand-Davis updated the meeting on preparations being made for the Tour de Yorkshire (Yorkshire le Tour) coming through the area on Sunday 30th April, 2017.

Arrangements were being made to decorate the route with bikes and bunting, together with flowers in planters. It was likely that there would be a competition involving local businesses, and a focus on activity within the market barn in the Town Centre.

Members noted that Barnsley MBC was working with local landowners to create land art adjacent to the route.

It was noted that media engagement was crucial, and it was agreed to circulate detailed information once arrangements had been confirmed.

RESOLVED that the report be noted and that all Members work to promote the event when arrangements are confirmed.

Chair

NOTES OF PENISTONE EAST AND WEST WARD ALLIANCE MEETING
Held on Thursday on the 9th February 2017 at Penistone Town Hall

Present: Cllr R Barnard (Chair), Cllr J Wilson, Cllr D Griffin, Cllr J Unsworth, R Blyth, G Saunders, R leech, A James, B Meek, R Green, and J Cutts.

In Attendance: J Openshaw, Community Development Officer, and Jane Holliday, Karen Dennis and Ellen Hall, Age Concern Barnsley.

1. Apologies, Cllr P Hand-Davis, Cllr A Millner, A Walker, A Pestell, K Coulton and P Reckless.

2. Introductions, The Chair opened the meeting with introductions and welcomed representatives from Age UK, Barnsley.

3. Social Inclusion Project, Jane Holliday introduced the project which has been funded through the Penistone Area Councils 'Working Together' fund. The project will invite the community to get involved by contributing their knowledge and ideas and keeping an eye out for older people who may be experiencing loneliness and isolation. The project will have a number of elements, Isolated Older People; Ellen Hall will be working with individuals providing 1 to 1 support for older people. Groups and Community Development: Karen Dennis will be collecting information on groups and support already available in the area.

The project will work with the local community using their 'Eyes on the Ground' to identify older people at risk of being isolated, we will look at the services and support currently provided and identify gaps in the provision, building relationships with individuals, groups and organisations.

There is a project launch at the St Johns Centre on Thursday the 23rd February 11am to 1pm with an open invitation to all members of the Ward Alliance. A number of leaflets and posters were distributed for members to promote the service. The involvement of older people is paramount to the success of the project it is important that older people help develop the project.

The Chair thanked Jane for her team for the presentation and their attendance.

4. Principal Town Investment Programme

The Chair and the Community Development officer gave the meeting an overview of the project and its impact upon Penistone. The project seeks to build the economic and community capacity within the Principal Town and local centres. The investment, a total of £5m over a 3 year period will focus upon town centres and high streets, targeted at: Quality Public Realm, Shop Front Schemes, Business Security, Business Incentives, Transport Improvements, Car Parking Improvements, Low Maintenance public realm, i.e. curbs, bollards, Acquisition of buildings/land delivering economic benefits. There will be an assessment process and criteria which will look at, each project will need to be, Delivering a saving or a financial return on investment, Underpinned by a clear and robust , Secures other sources of funding involvement, Positive contribution to council priorities, Have a measurable output & outcome, Community Involvement and be Sustainable.

The project in Penistone will align with the area team and the ward alliance will have a significant role within the projects development and delivery.

5. Declarations of Pecuniary and Non-pecuniary Interest

R Blyth declared a non-pecuniary interest Age UK project as a Board member of Age UK Barnsley, B Meek declared a non-pecuniary interest in the funding application by Penistone Scouts.

6. Correspondence

A letter of thanks received from Thurgoland Village Welfare for the support given by the Ward Alliance in the installation of a Community Access Defibrillator.

7. Notes of the Meeting Held on 12th January 2017

Following minor amendments to the notes, (9a addition of some) it was agreed the notes represented a true record of the meeting.

8. Matters Arising

Market Barn Wi Fi Installation, the chair reported that the installation of LED Lighting had been completed and the Wi Fi should be up and running within the next 7 days.

9. To review current Ward Alliance Priorities

The CDO distributed a review of the Ward Alliance and its funding allocation to date, together with a number of issues for members to consider:

- Priorities, were the current priorities relevant?
- Membership, does membership represent the communities of Penistone East & West?

Some members did raise concerns at the gender balance of the Ward Alliance.

- Demographic and Geographical breakdown of membership, does membership come from all parts of the community?
- Funding activity against area priorities, are we addressing the priorities set?

A proposal was also put forward for application for funding over a set limit should be asked to present their proposals to the Ward Alliance.

A proposal that members of the Alliance should also champion project was tabled.

- The positive elements of the ward alliance, what works well?
- The negative elements of the ward alliance, what do we need to change?
- Recommendations for the future development of the ward alliance?

10. To consider Applications for Financial Assistance

The Community Development Officer updated the meeting on funds available.

The following applications for financial assistance were considered:-

a. Penistone Scouts, Penistone Little Library, proposals to install 5 x 'Little Free Libraries' at locations around Penistone, The Scout Hut, St Johns Church Yard, Oxspring Post Office, Millhouse Institute and Cubley Hall. Following discussions members supported the installation of 2 x 'Little Free Libraries' at Millhouse Institute and Oxspring Post Office. Members recommended an allocation of £1,200.00.

b. Hunshelf Parish Council, Green Moor Defibrillator, proposals to purchase, install and maintain a community access defibrillator at Green Moor Church. Members recommended an allocation of £1,200.00.

c. Wortley Parish Council, Wortley Street Furniture, proposals to replace 2 benches and a litter bin within the centre of Wortley, with benches that would be in keeping with the conservation area. Members recommended an allocation of £983.00.

11. Clean and Tidy Service

The Community Development Officer distributed a quarterly project report and gave an update on the teams work throughout January and proposed works planned for February.

12. Any Other Business

Penistone Matters, members were asked if they had received copies of the publication.

13. Date and time of next meeting –

Members agreed that the next meeting would be held on the 23rd March 2017, 7pm at Penistone Town Hall.

The meeting closed at 8.20pm

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NOTES OF PENISTONE EAST AND WEST WARD ALLIANCE MEETING

Held on Wednesday on the 1st March 2017 at Penistone Town Hall

Present: Cllr R Barnard (Chair), G Saunders, R Green, J Cutts, A Walker, A James

In Attendance: J Openshaw, Community Development Officer, and Mathew Mitchell Events & Logistics Manager.

Apologies, Cllr J Wilson, Cllr P Hand-Davis, Cllr D Griffin, Cllr J Unsworth, R Blyth, and R leech.

1. Tour de Yorkshire Matt gave members an overview of the planning being undertaken for the event, covering issues around:

Road closures and closure times at various locations along the route

Parking, residents parking along the route

Litter collections, before and after the event with extra litter bins being placed along the route

Fly Tipping, plans in place over the event weekend

Grass cutting along verges along the route, and

Repairs to roads along the route with priority sites already identified and planned work being brought forward

Sportive routes, the current plans are that the shortest Sportive route would come through Penistone but discussions are taking place to extend the number of routes passing through Penistone.

The Town Hall in Penistone will be used as a command and information point with emergency service contacts at the site throughout the event weekend.

2. Declarations of Pecuniary and Non-pecuniary Interest

A Walker, G Saunders and J Cutts and declared non-pecuniary interests in the funding application by Parish Councils and Penistone Town Council.

3. Correspondence

None to report.

4. Notes of the Meeting Held on 9th February 2017.

The Chair proposed that as the meeting was inquorate the notes would be deferred to the next meeting on the 23rd March 2017.

5. Matters Arising

6. To consider Applications for Financial Assistance

The following applications for financial assistance were considered:-

a. Penistone Town Council, Tour de Yorkshire, request to match the town councils allocation of £2,500.00 towards the event, which would showcase the town as a Tourism and Cycling area. Members agreed to allocate a budget of up to £2,500.00 to match the allocation by Penistone Town Council. The funds would be accessed after expenditure has occurred, and on the production of financial evidence, with the ward alliance matching the Town Councils contribution to a maximum contribution of £2,500.00

b. Parish Councils, Tour de Yorkshire, request to match the parish councils of Oxspring, Thurgoland, Wortley and Hunshelf's contributions to the Tour de Yorkshire event traveling through their parish. Members agreed to allocate a budget of up to £250.00 per parish to match their allocation for the event. The funds would be accessed after expenditure has occurred, and on the production of financial evidence, with the ward alliance matching the Parish Councils contribution to a maximum contribution of £250.00 per Parish.

It was agreed that the above decisions would be ratified at the next meeting on the 23rd March 2017

7. Any Other Business

Smoke free play parks, the community development officer distributed a briefing note on proposals by the local authority to roll out a 'Smoke free play parks' programme across the borough from Easter 2017, seeking members support.

8. Date and time of next meeting –

Members agreed that the next meeting would be held on the 23rd March 2017, 7pm at Penistone Town Hall.

The meeting closed at 7.50pm

NOTES OF PENISTONE EAST AND WEST WARD ALLIANCE MEETING

Held on Thursday on the 23rd March 2017 at Penistone Town Hall

Present: Cllr J Unsworth (Vice Chair), Cllr J Wilson, Cllr D Griffin, Cllr A Millner, A Walker, R Blyth, G Saunders, A James, A Rusby, J Cutts, K Battye and D Edmondson.

In Attendance: Mathew Mitchell Events & Logistics Manager, Fiona O'Brien, Principal Town Project Officer and J Openshaw, Community Development Officer.

1. Apologies, Cllr R Barnard, Cllr P Hand-Davis, A Pestell, R leech, B Meek and R Green.

2. Cllr P Hand-Davis, Cllr Millner reported to the meeting the latest condition on Cllr Millner and his wife Linda who were both involved in an accident on a visit to London

3. Tour de Yorkshire, Matt Mitchell gave members an update on plan for the event with the latest information on, Timings for the event entering and leaving the area, Road Closures, Public Transport, Land Art projects, Banners along the route, Work with local schools, Event management zones, Tour Makers, with 20 allocated to Penistone and a further 10 at Mortimer Road, there will be First Aiders allocated to Penistone x 4 and further 4 at Mortimer Road, Barriers, these will be installed at St Mary's Street and Market Street. Barriers will also be installed along the route in Wortley and Mortimer Road. The planning process has also considered spectator movements, the support of South Yorkshire Police, Road surface improvements with some planned work brought forward; there will also be some Trans Pennine Trail diversions with the bridges over the race route being closed. Sportive Routes, all three routes will now travel through Penistone. There will be a mail out to all residents along the route on the 27th March, with banners and street dressing running up to the event on the 30th April.

4. Principal Town Investment Programme

The Chair introduced Fiona O'Brien who gave the meeting an overview of the project covering the goals of the project, the assessment criteria, stakeholder engagement and the project timescales.

She also covered the reasoning behind the project and the funding available, what sort of elements would be supported and what needs to be included with each project. The inclusion of stakeholders was discussed and the area of Penistone to be covered by the project. Members discussed the availability of information to support any business case for the proposed projects and the possibility of utilising external sources to develop the project proposals.

5. Declarations of Pecuniary and Non-pecuniary Interest

None declared.

6. Correspondence

None received.

7. Notes of the Meeting Held on 9th February 2017 and the 1st March 2017

Members agreed that the notes of the meeting held on the 9th February were an accurate record.

Members agreed that the notes of the meeting held on the 1st March were an accurate record.

8. To Consider any Matters Arising from the Notes

None Raised.

9. Smoke free play parks, briefing paper

Member's notes receipt of the proposals.

10. Ward Alliance Meeting Diary

The Community Development Officer distributed a 2017/18 meeting diary for approval. This was agreed.

11. To consider Applications for Financial Assistance

The Community Development Officer updated the meeting on funds available.

The following applications for financial assistance were considered:-

Applications submitted to the meeting on the 1st March 2017

a. Penistone Town Council, Tour de Yorkshire,

Request to match the town councils allocation of £2,500.00 towards the event, which would showcase the town as a Tourism and Cycling area. Members agreed to allocate a budget of up to £2,500.00 to match the allocation by Penistone Town Council. The funds would be accessed after expenditure has occurred, and on the production of financial evidence, with the ward alliance matching the Town Councils contribution to a maximum contribution of £2,500.00

b. Parish Councils, Tour de Yorkshire,

Request to match the parish councils of Oxspring, Thurgoland, Wortley and Hunshelf's contributions to the Tour de Yorkshire event traveling through their parish. Members agreed to allocate a budget of up to £250.00 per parish to match their allocation for the event. The funds would be accessed after expenditure has occurred, and on the production of financial evidence, with the ward alliance matching the Parish Councils contribution to a maximum contribution of £250.00 per Parish.

Members supported the above recommendations.

c. Springvale Community Garden, Don Street Site Maintenance,

Proposals to purchase equipment which would be used by volunteers to maintain the site as a picnic are available for the whole community a request for £819.81. Members supported the project but questioned the quality of some of the equipment proposed. Members recommended an allocation of £819.81.

d. Tankersley Parish Council, Community Notice Board,

Proposals for the installation of a community notice board and a request to support the installation costs of £260.00.

Members recommended an allocation of £260.00.

12. Any Other Business

Community Development Officer, the Vice Chair reported that this would be the last meeting attended by John and recorded the meeting and his thanks and wished him a happy retirement.

John thanked all members for their support and best wishes.

13. Date and time of next meeting –

Members agreed that the next meeting would be held on the 11th May 2017, 7pm at Penistone Town Hall.

The meeting closed at 8.20pm

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2016/17 WARD FUNDING ALLOCATIONS

For 2016/17 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to their Ward Alliance. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2015/16 Ward Alliance Fund will be combined and added to the 2016/17 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

PENISTONE WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance has the following available budget.

£20,000	base allocation
£11,000	carried forward from 2015/16
£20,000	devolved from Area Council
£51,000	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining	Allocation Remaining
			£25,500	£51,000
Penistone Scout Group - Get Penistone Scout group camping 2016	£2,740.00	£2,740.00	£25,500.00	£48,260.00
Community Noticeboard	£750.00	£750.00	£25,500.00	£47,510.00

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
Thurgoland Cricket Club - Repair/ Replace elevation of clubhouse roof	£1,330.00	£1,330.00	£25,500.00	£46,180.00
Neighbourhood Pride - Summer Hanging Baskets	£2,314.50		£23,185.50	£43,865.50
Silkstone United JFC - Football Kit	£757.36	£757.36	£23,185.50	£43,108.14
Hunshelf Parish Council - Green Moor Play Area	£600.00		£22,585.50	£42,508.14
Penistone Town Council - Community Access Defibrillator	£3,000.00		£19,585.50	£39,508.14
Thurgoland Parish Council - A629 Halifax Road, Road Markings & anti skid	£1,401.98		£18,183.52	£38,106.16
Springvale Community Garden - Summer activities for children & families	£1,000.00	£1,000.00	£18,183.52	£37,106.16
Springvale Community Garden - Picnic tables	£1,591.20	£1,591.20	£18,183.52	£35,514.96

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
Penistone Literary Festival - 2016 festival	£1,830.00	£1830.00	£18,183.52	£33,684.96
Penistone Community Arts - No Horizon	£2,800.00	£2,800.00	£18,183.52	£30,884.96
Penistone Literary Festival - 2016 festival - facilitators	£2,230.00		£15,953.52	£28,654.96
Ellie's Entertainments - Summer facepainting & crafts	£180.00	£180.00	£15,953.52	£28,474.96
Penistone Town Council - Winter Bedding plants	£650.00	£650.00	£15,953.52	£27,824.96
VAB - Thurlstone Community Orchard	£524.90		£15,428.62	£27,300.06
Oxspring Parish Council - Sheffield Road Dry Stone Wall	£5,000.00		£10,428.62	£22,300.06
Tankersley Parish Council - Road side markings for child safety	£1,250.00		£9,178.62	£21,050.06

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
Penistone Line Partnership - Smile You're in Penistone	£1,175.00	£1,175.00	£9,178.62	£19,875.06
Thurgoland Village Welfare Association - First Aid Training	£200.00	£200.00	£9,178.62	£19,675.06
Oxspring Friends Group - Indoor Bowling Club	£870.00	£870.00	£9,178.62	£18,805.06
Thurgoland Village Welfare Association - Installation of defib	£400.00	£400.00	£9,178.62	£18,405.06
Wortley Parish Council - War Memorial	£375.00	£375.00	£9,178.62	£18,030.06
Silkstone Parish Council - A628 Crossing	£1,300.00		£7,878.62	£16,730.06
Penistone History Archives - Historical Steel Sculpture	£3,768.00	£3,768.00	£7,878.62	£12,962.06
High Hoyland Parish Council - Love where we Live	£500.00	£500.00	£7,878.62	£12,462.06

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
Barnsley Arts & Events Learning Team - In Gear	£2,500.00	£2,500.00	£7,878.62	£9,962.06
Hoylandswaine Village Festival - bringing the community together	£1,925.00	£1,925.00	£7,878.62	£8,037.06
Secretary bursary	£250.00	£250.00	£7,878.62	£7,787.06
Penistone Scout Group - Little Library	£1,200.00	£1,200.00	£7,878.62	£6,587.06
Hunshelf Parish Council - Green Moor Defibrillator	£1,200.00	£1,200.00	£7,878.62	£5,387.06
Wortley PC - Wortely Street Furniture	£938.00	£0	£6,940.62	£4,449.06

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**Working Together for the Penistone
Community**

PENISTONE AREA COUNCIL Performance Report

January – March 2017



INTRODUCTION

Penistone Area Council priorities and Barnsley Council's priorities:

Environment

THE LOCAL ECONOMY
including Tourism

Helping people
to connect better

Health & Well Being

SUPPORT
for young people










THRIVING &
VIBRANT ECONOMY

PEOPLE ^{ACHIEVING}
THEIR
POTENTIAL

STRONG &
RESILIENT COMMUNITIES

COMMISSIONING WORK AND PROJECTS:

Table 1 below shows the providers that have been appointed to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Penistone Area Council priority	Service	Provider	Contract Value	Contract start date
  	Countryside Skills & Training	Growforest	£100,00 + £54,600	October 2014 + Sept 2015 Contract now ended
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015
	DIAL Drop in Service	DIAL	£5570	2015/16
    	Working Together Fund	Round 1: Penistone Scouts Penistone Round Table TPT Volunteers Penistone FM Round 2: Bumping spaces Sporting Penistone Penistone youth project Penistone Wi-Fi and LED lighting project	£8050 £11,660 £6630 £15,627 £19,836 £16,230 £8730 £5545 (£2365 Installation £1800 Wi-Fi costs £1380 LED lighting)	TBC 01/04/2017 01/04/2017 January 17 Installation completed March 17

PART A - OVERVIEW OF PERFORMANCE

The Penistone Area Council commissions and funds contribute to the Councils overall priorities of thriving vibrant economy, stronger resilient communities and citizens achieving their potential. The achievement of the combined outcomes are listed in table's below:



Outcome Indicators / target	Achieved to date
No. of FTE jobs created and recruited to	6.5 (+2)
No. of apprentice and placement created and recruited to	1
Number of people taking up work experience placements	2 (+2)
No of clean & tidy activities which involve businesses	10
Local spend (average across all contracts)	83%





Outcome Indicators Target	Achieved to date
No. of adult volunteers engaged	193 (+72)
No. of young people engaged in volunteering	138 (+124)
No. of activities which involve young people under the age of 18	62 (+26)
No. of new volunteers	105 (+62)
No. of community groups supported	60 (+8)
No. of new community groups supported	3
Volunteer hours contributed (£ value)	£23,498 (+£9028)
No. of volunteer opportunities created	377 (+26)



Outcome Indicators Target	Achieved to date
No. people achieving a qualification / accreditation	57 (+26)
No. of people receiving training	81 (+81)
No. of residents receiving advice and support	965 (+50)
No. of residents referred to health advice	
No. of young people making a positive contribution to the design/ maintenance of their local environment	56 (+36) -
No of people who feel they have the opportunity to influence the design and maintenance of their local environment	39 -

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE/ PROJECT

Countryside Skills and training











		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

This contract has now ended.

Final milestones and targets below:

Milestone/Target/Output	Target	Achieved	Comments
Learners Recruited	24	32	Not all stayed the full cohort.
Learners Achieving Stage 1 Qualification in Dry Stone Walling	24	19	
No of Learning Hours Delivered	230	182	
No of Learners Achieving 85% or higher attendance	24	19	
People perceiving traditional countryside skills as a viable enterprise	24	3	Only 3 expressed a wish,
People being happier and healthier by being connected to the natural environment.	24	24	Case studies used

The Clean & Tidy team

		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Activity intervention targets	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

The next contract meeting is on the 27th April 2017, Information covering the period January 17 – March 17 will be reported on in the next Pensitone Area Council meeting.

The contract for delivering the Clean and Tidy service was originally due to end on the 30th April 17, however a one month extension has been agreed to the 31st May 17. The contract extension will be delivered within the exiting total contract value at no extra cost, this will absorb any underspend as a result of a member of the team leaving the team and allow the team to lead on additional work in preparation for the Tour de Your event.

Below is a list and details of volunteer opportunities for the Tour de Yorkshire which the clean and tidy team will be organising and promoting:

From 10th April until finished - Land art (daily depending on weather) – help create the land art at Thurgoland Bank with local artists; to register interest please send you name and contact details to kevinwallace@barnsley.gov.uk

19 & 20 April Thurgoland Tunnels TPT 9.30 -2.30 – clean up the entrance to the tunnels and paint over the graffiti. Meet at TPT ramp off Cone Lane, Thurgoland.

Monday 24th April – Flower Tower at Bridge Street roundabout – from 10 – 11am help build and plant up the flower tower next to the seat on the roundabout by the Tesco's access

From Monday 24th April – Land art at Spring Vale Park – help to create this additional piece of landart for Sunday; to register interest please send you name and contact details to kevinwallace@barnsley.gov.uk

Other volunteer Events

Thursday 30 March 9.30- 2.30 The Delf, Green Moor - Heather seeding and scrub bashing

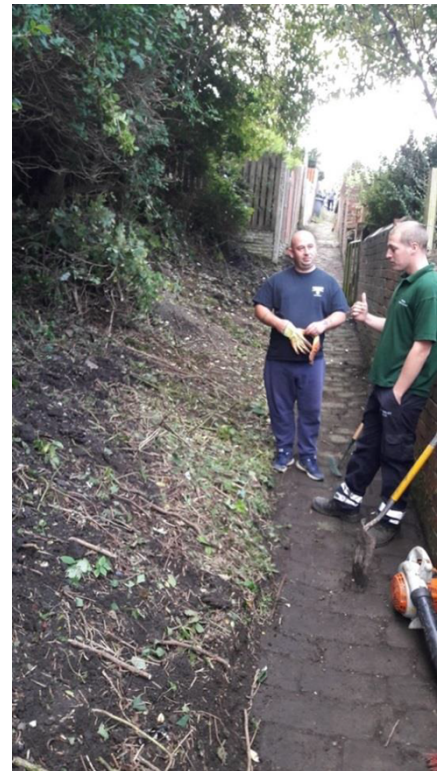
5 & 6th April 9.30- 2.30 LWYL Watermeadows Park – felling and chipping laurels

Tuesday 11 April 10 -12 LWYL woodland wildflower seed sowing Watermeadows Park where laurel removed

Wed 12 April 1.30-2.30 Ingbirchworth Rec – wildflower sowing

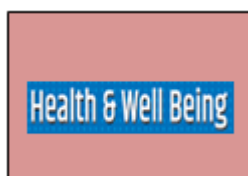
Thursday 13 April 10-12 Stottercliff Cemetery, Penistone - woodland wildflower sowing

Extracts from Clean and Tidy reports:



Penistone Advice Drop In

Figures for January 17 to March 17 will form part of the report to the next Penistone Area Council Meeting on the 8th June 2017.



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●



Passionate
about
possibilities.

Penistone Drop-In

Period: 1st September – 17 November 2016

Project Highlights

- 10 sessions have been held
- 28 residents have received face-to-face advice
- The average number of residents attending a session is 3
- The highest number of residents attending a session is 5
- The total **actual** amount of unclaimed benefit income generated through the sessions in the last quarter is £11,287
- The total **projected** amount of unclaimed benefits generated through the sessions in the last quarter is £52,700 (these are claims waiting for a decision)
- For every £1 invested from the Ward Devolved Budget the project has brought £63 into the area
- 100% of residents attending the sessions reported feeling less anxious as a result of speaking to our advisor
- 68% of residents attending the sessions reported feeling more able to deal with their own affairs
- 91% of residents reported feeling their health and wellbeing had improved 3 months after receiving support from our advisor
- 75% of residents attending the sessions did not have access to the internet
- 86% of residence with access to the internet did not feel confident to manage their affairs online

Penistone FM – Young People in radio



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

Activity Intervention Targets

	Q3 Actual	Q4 Actual	Q1 Actual	YTD Actual	Project Target
New jobs created – P/T (September)	1	1		2	1
Number of young people attending media training sessions	0	9	10	19	25
No of young people attending training sessions achieving a qualification (Level 1 NCFE)	0	3	1	4	18
Number of volunteering experience taster sessions working with local volunteer groups in the area useful for media, social and life learning	0	4	2	6	12
Number of young people involved in volunteer slots at Penistone FM which could be used for entering media and digital editing work.	0	0	16	16	25
Number of young people taking up work experience placements as a result of this project	0	0	2	2	5
Number of young people engaged in volunteering (volunteer slots or other volunteering through project) for the first time	0	5	11	16	12
Number of volunteer opportunities created	0	4	2	6	8
Local Spend, % of expenditure local to Barnsley	0	95	95	95	90

Milestones

Milestones and targets	Progress, achievements, issues
Project launched: September 2016	<ul style="list-style-type: none"> • Trainers identified and employed • NCFE Approved training centre status achieved
First two groups of Young People identified and recruited: End November 2016	<ul style="list-style-type: none"> • Attended Open Evenings at two local schools to promote our project • Identified several groups of young people to be trained • Recruited seven distinct training groups of young people • Set up small groups (or individuals according to need) and delivered at least one session of training to each person
25 Young people trained over a 4 week training and experience programme	End May 2017
Young people completed a volunteer presenter placement; attending college / study, further training or taken employment	End August 2017

Case Study 1/ good news story

Summary

Catherine joined us in Summer 2016 on a journalism course initially. She then progressed to our Young People in Radio project and gained a Level 1 Award in Radio.

She has since joined us as a community reporter joining in such projects as the Oral Histories, IKIC and Project Touchdown. This makes a real difference to our coverage in the area and stories we can cover as a station plus succession planning.

Key Learning Points

- Recording and editing audio
- Interviewing techniques
- Increased confidence
- Gained experience within media
- Learnt what is expected for employment in radio
- Learnt basic radio presenting skills

Any relevant background

- No previous experience of any kind of employment
- Gifted in English and now taking A Levels
- Strong family links with station

Who was Involved:

Staff: Steve Dobson, Cera O'Rourke

Existing Volunteers:

New Volunteers: Catherine O'Rourke

Hours Given: 30+

Any unplanned outcomes (Good or Bad)

- Keen to progress to Level 2 Certificate in Radio
- Interested in a gap year job in media

Next Steps

- Working with a local newspaper to gain experience
- Progression to complete Level 2 Certificate

Case Study 2/ good news story**Summary**

Eleanor approached us when Penistone FM attended the Sixth Form Open Evening at Penistone Grammar School in October 2016. She was one of the guides showing parents of prospective students around the school. She wanted to have a try for radio but had not had the opportunity before. She was attracted to the possibility of completing a qualification as well in radio. She was quite nervous to start with when she started training with us in November 2016. She has now completed and passed her Level 1 Award in Radio.

Key Learning Points

- Greater self confidence on the microphone
- Can edit audio
- Learnt the structure of Sky News and can recreate it
- Has researched jobs in radio and the responsibilities
- Health and Safety in the studio
- Understands radio station jargon

Any relevant background

- Very able student, particularly in English
- Taking A Levels at present
- Nervous to begin with but a gifted student who learns quickly
- Did a huge amount of research on her first visit to the station; obviously keen.

Who was Involved:

Staff: Martin Sugden, Steve Dobson, Cera O'Rourke

Existing Volunteers: Eddie Loughrey

New Volunteers:

Hours Given: 30+

Any unplanned outcomes (Good or Bad)

- Now training to be a presenter on Penistone FM
- Keen to take Level 2 Certificate in Radio

Next Steps

- Presenter training so she can run her own show independently
- Action to complete Level 2 Certificate



Young People in Radio – Attending the training recently

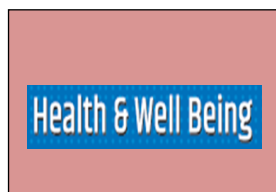


Young People in Radio – Training Course 2017



Young People in Radio – Eleanor in training with Cera

Penistone Scout Activity Centre Development

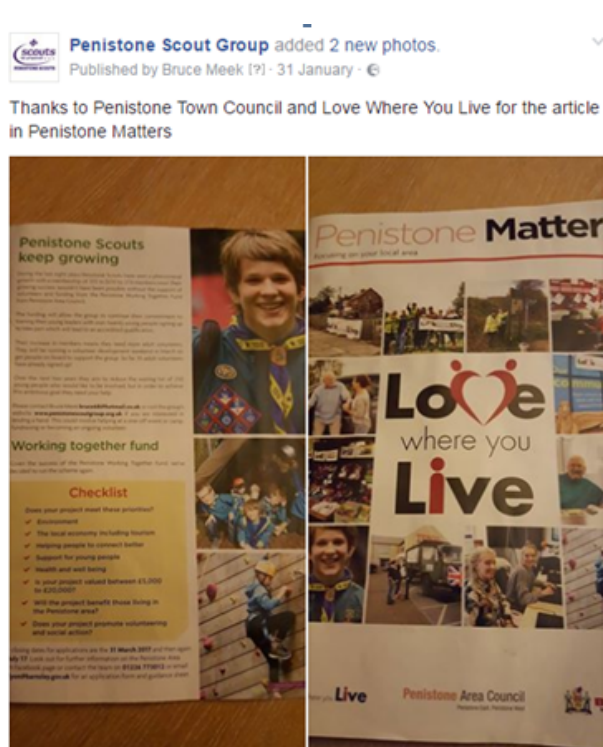


	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

Milestones

Milestones and targets	Progress, achievements, issues
Leader & Young leader training courses and qualifications	<p>4th & 5th March - Outdoor First Aid 3 Leaders attended</p> <p>31st March to 2nd April - Archery GB Instructors Award 3 leaders due to attend</p> <p>29th & 30th April - NSRA Youth Proficiency Scheme Tutors Diploma (Air Rifles) 4 leaders due to attend</p>
Development Weekend	<p>Held over weekend 4th & 5th March at Walesby Forest scout centre in Worksop. 22 leaders attended and the following agenda was used. Safeguarding training was undertaken by 16 members during the weekend. A development plan has been produced for the group to last the next three years.</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 5px; width: 45%;"> <p>SATURDAY MORNING</p> <ul style="list-style-type: none"> • Introduction • Aims & Objectives • R + R + R • Young leaders • DofE • BREAK • Group RAG Workshop • LUNCH </div> <div style="border: 1px solid black; padding: 5px; width: 45%;"> <p>SATURDAY AFTERNOON</p> <ul style="list-style-type: none"> • Training & Training Advisors • Critical Issues • BREAK • Critical Issues • Reflection • Q&A </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; width: 45%;"> <p>SUNDAY MORNING</p> <ul style="list-style-type: none"> • Introduction • Safeguarding • BREAK • Safeguarding • LUNCH </div> <div style="border: 1px solid black; padding: 5px; width: 45%;"> <p>SUNDAY AFTERNOON</p> <ul style="list-style-type: none"> • The DEVELOPMENT PLAN • BREAK • Reflection </div> </div> <div style="text-align: right; margin-top: 20px;">  </div> <div style="display: flex; align-items: center; margin-top: 20px;">  <div style="margin-left: 10px;"> <p>LIFE CHANGING ADVENTURE</p> </div> </div>

	
<p>30 Mattresses, 8 Tables & 50 Chairs purchased and installed</p>	<p>We have purchased all of the hardware we specified on the grant, the tables and chairs are in full use and are proving very popular, we hosted over 90 people for a Quiz Night fundraiser last Saturday night and every meeting night have commented how useful they are.</p> <p>The mattresses will be used for the first time when 60 beaver scouts have a sleepover on the weekend 10th & 11th December and then again at a Christmas sleepover on December 23rd for Scouts.</p>



Activity Intervention Targets

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Year Target
Number of leaders trained	10	10			10
Number of Young leaders trained	20	32			25
Volunteer development weekend	1	1			1
(Improve the skills and qualifications of young people seeking a career in youth and community work) – number of people achieving a qualification	20	22			20
% of expenditure local to Barnsley	60%	75%			60%
Number of new volunteers	5	6			5
Number of adult volunteers engaged	20	34			20
Number of young people engaged in volunteering	40	52			40
Number of Love Where You Live volunteers	1				2
Number of volunteer hours	120	512			120
Number of volunteer opportunities created	1	3			1

Case Study 1/ good news story

Summary

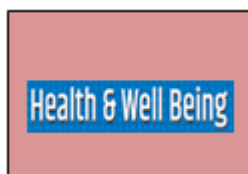
The money has enabled us to firstly renew the fixture and fittings of the building we use. It has also made possible for a more comfortable overnight use with the addition of 30 mattresses. Prior to the mattresses being purchased the hut was used maybe 2 to 3 times a year as accommodation. In the first 5 months since their purchase the hut has been used 6 times by over 180 young people.

The leader development weekend was a huge success with over 22 leaders attending overnight. A plan was put in place for the next few years with desires to open 5 new sections to reduce our waiting list of 200+ young people.

Training for leaders is taking place and additional funding to purchase equipment has been secured. Young people in Penistone scout group will be able to take part in Archery and Air rifle shooting on a regular basis and learn new advance first aid skills.

Isolated and Vulnerable Older People Service

Note: This project started on the 1st January 17. The Rag rating below will be completed following the first performance monitoring meeting on the 6th April 17 and reported at the Penistone Area Council meeting on the 8th June 17.



	RAG
Satisfactory quarterly monitoring report	
Milestones achieved	
Satisfactory spend and financial information	
Overall satisfaction with delivery against contract	

The Penistone Area Council allocated £70,000 to commission Barnsley Age UK to deliver this project; the project aims to address the needs of isolated and vulnerable older people in the Penistone East and West area. The contract started in January 17 and the first few month of the project have been spent setting up the project and recruiting to two Social Inclusion worker posts. The project is being delivered under the working name of 'Social Inclusion Project' rather than isolated and vulnerable older people service as it was felt that this was a much more positive approach in terms of marketing the project and engaging people.

Age UK Barnsley progress to date report submitted:

This is the first delivered quarter of the service commissioned by Penistone Area Council to address social isolation of older people (50+). These are the highlights of the first quarter of provision.

- A Communication Plan was created, leaflets produced and the Service is being promoted widely across the Penistone area including:
 - Penistone FM,
 - Barnsley Chronicle,
 - Parish Councils newsletters/ Magazines.
 - Social Media including Area Council, Age UK Barnsley, Parish Councils, Community Groups, BMBC residents Magazine
 - Posters and leaflets placed in community facilities, shops, library etc.
 - People potentially experiencing isolation have been targeted by sending leaflets via the Home Library Delivery Service, Pharmacy prescription delivery services and local medical services.
 - We are working with key local services such as churches, Police and clinic to identify people who would benefit from the service.
- A full staff team has been in place since February 6th. The two frontline staff members, Ellen Hall (Individuals and Volunteers) and Karen Dennis (Groups and Community Development) are based in the Penistone Library.
- Ellen is currently working with 13 people referred to the service who are experiencing isolation. They have received a holistic assessment and are working towards individually identified goals that include supported

involvement with local groups, engaging with a befriender and accessing training to use IT resources to manage money. In the next quarter we will see the results of the first individual reviews which will show what goals have been achieved and how this impacts on wellbeing and loneliness.

- Karen has been busy engaging with local groups and activities in the area. Up to present 13 have engaged and Karen is in the process of mapping what is available. In the next quarter, regularly updated information about groups and activities in the area will be made available to the public via the library and other key public access points. A number of support needs have been identified including groups/services that need more people to join and those who need more volunteers. Karen will be working with the groups to ensure they are sustainable and Ellen is making referrals to these services.
- We have been working particularly closely with our partners U3A and over the next month there will be a shared public event to gauge the need for new U3A groups in the Penistone Area and local people are already identifying the activities that they would most like to have access to.
- The Launch was held on the 23rd February to introduce the new service to address social isolation and to get views from local people about how the project should go forward. Over 70 people attended with a wide range of issues including identifying people and areas of isolation, offers to volunteer, contacts for specific groups and identifying obstacles to engagement.
- The Community Transport delivery element of the service will be commencing within a few weeks and growing this will be a focus over the next quarter. We currently have volunteers and a small number of people who have registered to use the service in place.
- 1:1 Support is already being provided by volunteers in the service and there are further new volunteers ready to work with older people as Good Neighbours, they have received the appropriate checks and are waiting to be allocated to work with individuals/groups.

Promotional leaflet:



Social Inclusion Project Penistone Area

***The Social Inclusion Project wants to
make sure that no older person is forgotten
or left to struggle on their own.***

**There are lots of ways you can get
involved and support your local community**

- Contribute your knowledge and ideas
- Provide practical or social support
- Offer lifts to an older person
- Become a travel companion
- Get involved in a group activity
- Keep in touch

**To Find Out More or Get Involved
Call 01226 776820**

Email penistone@ageukbarnsley.org.uk

www.ageukbarnsley.org.uk



Penistone Youth Project



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

A number of the targets have been programmed in to be met over the next quarter.

Project update

Project	Progress, achievements, issues
Challenge Project	<p>Undertaken 2 x introduction sessions over 2 ½ hours per session attracting 40 young people aged between 11 and 19. The programme looked at their physical and mental well-being.</p> <p>Imagination Gaming, using board games and challenges to address issues around anti-social behaviour.</p> <p>Working with Stocksbridge and Penistone First Responders 20 young people undertook first aid training.</p> <p>Bake Off, project currently 40 young people have already taken part in the competition which has been delivered in partnership with Tesco, developing the young people's life skills and awareness around food and health hygiene.</p>
Woodland and Footpaths	<p>LWYL Event: Working in Broad Ings Woodland in Pilley, a group of young people working with woodland specialists have undertaken work to establish 50 metres of disabled accessible footpaths.</p> <p>The group utilised locally harvested timber and road planings supplied by BMBC.</p> <p>LWYL Event: The group have also worked with Tankersley Parish Council and installed benches and a community sculpture produced with locally sources timber and a local artist.</p> <p>The young people over a 5 day period attracted 36 young people. Over 100 native species tree saplings have been planted, Hazel, Blackthorn, Oak, ash, etc.</p>
Adopt a Bench	<p>LWYL EVENT: Remembrance week, raising the awareness around the commemorations the young people created a sculpture of recycled material creating almost 2000 poppies which were used in a display at the youth centre. The project has developed further working with local scouts.</p>

Activity Intervention Targets

Activity/Intervention	Quarter 4		Quarter 1		Total Project target	
	T	A	T	A	T	A
Local Spend (aim is 80% or above)	80	80			80%	
No. of adult volunteers engaged No of new adult volunteers (new vols will be counted in above target also)	5	4			10	
No. of young people engaged in volunteering (may be same young people per qtr.)	50	50			100	
No of young people engaged in volunteering on 3 or more events	30	40			60	
No of new volunteer under 18 (young people new to volunteering and the project)	10	30			20	
No. of activities which involve young people under the age of 18 (touchdown, workshops etc)	10	15			20	
No of young people reporting an increase in confidence (Evidence: questionnaires/ feedback?)	20	20			40	
No of young people receiving information, Advice and Guidance (Touch Down)	75	50			150	
No of community groups supported No of new community groups supported	2	2			4	
Volunteer hours contributed	200	240			400	
No. of volunteer opportunities created	6	3			12	
No of young people achieving accreditation (woodland management)	20				20	
No of young people undertaking training	20	20			20	
No. of young people making a positive contribution to the design/ maintenance of their local environment	20	36				
Number of love Where You Live (LWYL)Events:	2	3			4	
Number of LWYL volunteers(Adults and young people) :	20	50			40	
No of facebook posts / info to Area Team to post	5				10	

Case Study 1/ good news story

Summary

The project has enabled a wide range of projects to take place throughout the local area, these projects have empowered young people to gain new skills for life.

The projects have ranged from practical conservation skills to practical life skills , which will empower them to become active citizens in our local community.

The project is working to enhance our local environment , whilst also providing access to our local woodland sites for a whole range of people and to improve the quality of footpaths for people with physical impairments who wish to visit the countryside.

Key Learning Points

As active citizens the young people are adding value to our community, the project enables to contribute to positive change

Any relevant background

The project is aiming to engage the young people in active citizenship by asking them to contribute to society, the project has enabled them to gain new skills-which are transferable into adult life.

Further work is planned to enable them to understanding the value of sustainable environments in the broadest possible way.

Who was Involved:

Staff: MICK O'ROARKE –HELEN RECKLESS

Existing Volunteers: 6

New Volunteers: 40

Hours Given: 200 +

Any unplanned outcomes

Local people in Tankersley and Pilley –thanking young volunteers for providing improved footpaths and sculpture work

Remembrance garden at Penistone IKIC/Youth Hub receiving positive feedback from local people visiting Poppy project.

Next Steps

Projects to continue as planned –Touch Down project in April -17, Woodlands access work to continue and woodlands open day in the late summer –Early Autumn

Further challenge projects in the next - 3 months.

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BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
6th April 2017**

**Report of the
Penistone Area Council Manager**

Agenda Item:

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund and projects
- Clean & Tidy Service
- New Clean and Tidy 2017/18

1.2 The report outlines the current financial position and options based on discussions to date.

2.0 Recommendations

2.1 That members receive the update on commissioned projects

2.2 That members note the update of the Penistone Working Together Fund and nominate two Elected members to sit on the Working Together Fund panel on Thursday 27th April, 1pm.

2.3 That members note the current end date of the Clean and tidy contract and procurement timescale for a new Clean and Tidy service

2.4 That two members are nominated from the Penistone Area Council to form part of the new Clean and Tidy Service evaluation panel and also to consider appropriate community representation.

2.5 That members note the finance update at 6.0 and consider options at 6.3

3.0 Isolated and Vulnerable Older people Service

At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area. Members agreed a value of £70,000 for the commission to 31 March 2017 with the option to extend the project for a further year at the discretion of the Area Council. The option to extend the contract for a further

- 3.2 year would be subject to funding being available, satisfactory performance of the provider and need for the service to be provided.
- 3.3 The advert for expressions of interest went out via YOR tender on the 26th September 2016 with a closing date of 17th October. Eight expressions of interest were submitted via YORtender.
- 3.4 The tender evaluation panel was made up of Councillor David Griffin, Councillor Barnard and Penistone Area Council Manager, Lisa Lyon. The panel and process was supported by Glyn Stephenson and Tim Whitham from BMBC's procurement section. Changes to the panel were made to ensure the timescales set out in the tender documentation were met.
- 3.5 The Tender evaluation panel met on the 10th November 2016. Seven suppliers were invited to interview.
- 3.6 Age UK Barnsley were selected as the preferred supplier, the contract started on January 2017. Two workers have been recruited to the Social Inclusion worker posts and a launch was held in February 17. Further information can be found in the April 17 performance report.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to supporting the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund during the 2017 /18 financial year. This gives a total budget of £202,038
- 4.3 To date the following applications have been approved:
- Penistone roundtable: £11,660
 - Penistone Scout Group: £8050
 - Trans Pennine Trail conservation volunteers: £6630
 - Penistone FM: £15,627
 - Penistone Bumping spaces: £19,836
 - Sporting Penistone: £16,230
 - Penistone Youth Activities: £8730
 - DIAL Barnsley : £4275
 - Penistone Wi-Fi Project: £5545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)

- 4.4 The remaining Penistone Working Together Fund budget is £105,455
- 4.5 The next panel date is Thursday 27th April 2017. The Penistone Area Council is asked to nominate two Elected Members to form part of the Penistone Working Together Fund Panel. The closing date for applications to be considered at the April 2017 panel is the 21st April 2017. A further panel will be held at the end of July 2017.

5.0 **Clean and Tidy Service**

- 5.1 The next contract meeting will be held in April 17 to cover the January – March 17 period.
- 5.2 The Service Level Agreement started 1st November 2015 and runs for 18 months until 30th April 2017. An extension of one month has been agreed. This has resulted from a vacancy within the team arising in November 16. It was felt that given the amount of time remaining on the contract and the timescales involved in recruitment, that the post would be covered by an agency worker and the contract to be extended until the 31st May 17. The total value of the contract has not changed as the extension has been funded through the resulting underspend from the vacancy. The extension to the contract will also enable the Clean and tidy team to pick up extra work in preparation for the Tour de Yorkshire.

6.0 **Procurement for a new Clean and Tidy Service**

- 6.1 Following a decision by the Penistone Area Council at its meetings on the 8th December 16 and 9th February 17 a new specification, timescale and costings have been produced for a new Clean and Tidy service. A value of between £75,000 -£100,000 was agreed by the Penistone Area Council for an initial 12 month period.
- 6.2 Documentation is being finalised with the intention of the opportunity being published on YOR tender in April 2017.
- 6.3 Elected Members are asked to nominate two Members from the Penistone Area Council to form part of the evaluation panel and also consider appropriate community representation.

7.0 **Finance Update**

- 7.1 The current financial position illustrated in the table at 6.4 shows that the Penistone Area Council has allocated £150,000 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed.
- 7.2 The remaining budget for 2017 /2018 is £50,000.
- 7.3 Options to date being considered:
- Allocate a further £3,362 for distribution costs for a summer edition of the Penistone Matters community magazine

- Allocate up to £50,000 for an environmental enforcement contract (The Penistone Area council manager is currently pulling together actual costings)
- Allocate additional funding towards the Penistone East and West Ward Alliance to top up their 2017/2018 budget

	2014/15 £200,000	2015/16 £200,000	2016/17 £200,000	2017/2018 £200,000	Total £600,000
Countryside Skills and Training	£100,000				£100,000
Countryside Skills and Training extension		£54,600			£54,600
Clean and Tidy Team		£35,555	£124,445		£160,000
New Clean and Tidy Team 17/18				£100,000	£100,000
Working Together Fund		£60,000	£60,000 + £32,038	£50,000	£202,038
Allocation to Ward Alliance		£40,000	£20,000		£60,000
Vulnerable and Older People Commission			£70,000		£70,000
Community magazine – Penistone Matters			£3,362		£3,362
Total spend allocation	£100,000	£190,155	£309,845	£150,000	£750,000
Remaining allocation					£50,000

Contact Officer:
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Penistone Area Council Manager

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